

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events *Lunch*

Name of Reporting School: NLV

Date of Drill: 1-21-21 Time drill was held: 12:30 (pm/am)

Exact time required to evacuate/shelter/secure: 54 seconds

Total Participants: 16

Remarks: _____

This report is for emergency drill # 2 for school year 20-21

Name of person conducting drill: Meri Stuenkel

Title of person conducting drill: teacher

Signature of person conducting drill: M. Stuenkel

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____